



10th Annual Stettler Steel Wheel Stampede Parade

Date – Saturday, June 9, 2018

Start Time – 11:00 a.m. Sharp

Assembly – 10:00 a.m. – 10:45 a.m.

62 Street- Recreation Road; entry from 44th Avenue ONLY

***Only Parade vehicles will be allowed on site.

If dropping off float riders, etc. please park and walk into assembly area.

We would like to invite you or your group to participate in the parade celebrating the 10th annual Steel Wheel Stampede! Please complete the enclosed entry form and **return it by June 1, 2018.**

For more information or if you have any additional questions please contact our office at (403)742-3181 or e-mail: Donna Morris, Project Manager dmorris@stettlerboardoftrade.com

We thank you in advance for participating in our Steel Wheel Stampede Parade.

Yours truly,

Donna Morris
Project Manager
Stettler Regional Board of Trade



Attachment:
Parade Entry Form
Rules & Regulations
Insurance Information Form

Stettler Steel Wheel Stampede Parade Entry Form



To avoid any errors we ask that you print all information clearly

Organization Name: _____

Contact Name: _____

Phone Numbers: Home _____ Work _____ Cell _____

Fax # _____ E-mail _____

Mailing Address: _____
Town Postal Code

Entry Type (please check all that apply):

<input type="checkbox"/>	Commercial	<input type="checkbox"/>	Agricultural
<input type="checkbox"/>	Non- Commercial	<input type="checkbox"/>	Horse & Rider (# of Riders)
<input type="checkbox"/>	Municipality	<input type="checkbox"/>	Horse- Hitched (# of Units)
<input type="checkbox"/>	Antique	<input type="checkbox"/>	
<input type="checkbox"/>	Clubs & Organizations	<input type="checkbox"/>	Other (please explain)
<input type="checkbox"/>	Novelty	<input type="checkbox"/>	

Do you plan on having music on your entry? _____ Yes _____ No

Description of Entry

Please include a brief description of your entry including the size and/or length.

****Parade Participants will be required to provide a completed Parade Insurance Form and include a copy of 3rd party liability insurance before accepted as part of the Steel Wheel Stampede Parade.**

We are aware that pictures may appear in publications and promotional materials used for future Town of Stettler and Stettler Regional Board of Trade advertising and have read and agreed to the Parade Rules & Regulations.

Print Name

Signature

If you have any additional questions please contact:

Donna Morris; Project Manager- (403)742-3181
 Email dmorris@stettlerboardoftrade.com



Stettler Steel Wheel Stampede Parade

Rules and Regulations

In order to ensure a safe and rewarding parade day for both the participants and the audience, we will enforce the following rules and regulations. Please read the following documentation carefully and ensure that all members associated with your entry are familiar with these rules and regulations.

The parade route is 4.5 km in length and will take approximately 1 - 1.5 hours to complete. All participants are to ensure their entries are able to maintain a steady and consistent speed on the route as to not interfere with the constant motion of the parade and afford no gaps for spectators. Entries must not deviate from the established parade route unless directed by a parade official or R.C.M.P. officer.

The Stettler Steel Wheel Stampede Parade will run rain or shine.

1. All participants enter the Stampede Parade at their own risk. The Town of Stettler, Stettler Regional Board of Trade and Community Development, staff, and volunteers assume no liability.
2. **All parade entries including livestock must provide a copy of their own liability insurance with parade application.** Insurance must include the Stettler Regional Board of Trade and Community Development and the Town of Stettler as additional insureds. A minimum \$1,000,000 public liability is required. If a tow vehicle is owned by a different entity other than the applicant, the additional insurance policy must be provided by the owner of the tow vehicle.
3. The Stettler Board of Trade reserves the right to refuse access to the Parade by any entry deemed unsuitable or dangerous, interferes with the progress of the parade, or any other reason deemed appropriate.
4. All entries must be at the marshalling area (62 Street- Recreation Road- **Access from 44th Avenue ONLY**) any time between 10:00 am and 10:45 am. Please arrange to have your float decorated before arriving at the marshalling area. Parade position will be assigned by members of the Parade Committee.
5. For Safety reasons **candy or advertising items may only be handed out** along the parade route. Under no circumstances will throwing items be allowed. To ensure the comfort and safety of all spectators viewing the parade, water guns or apparatus that shoots water or other material are strictly prohibited.

6. All drivers must have a valid driver's license and may be asked to present their license when they arrive to the marshalling area. All entries must allow the driver a 180 degree view of the route at all times. All entries, detached or otherwise, should have direct communication with the driver. Drivers of motorized vehicles must be at least 16 years of age. NO EXCEPTIONS.
7. Protective equipment, especially helmets, **must be worn** for motorcycling, rollerblading, biking and skateboarding no matter the age. Helmets must be worn by youth under the age of 16 for livestock participants.
8. All units carrying people must be equipped with adequate restraining devices that can reasonably be considered capable of stopping someone from falling from the unit.
9. Adequate supervision of children and youth must be provided, prior to and during the parade. Suggested 1 adult to 8 children.
10. All animals must be treated humanely and are to be fed and watered before and after the parade. Entrants are responsible for ensuring the assembly area is clean upon departure.
11. All decorative materials must be fire retardant and no flammable materials may be carried on the float, in vehicles or on people. It is strongly suggested that all entries be equipped with a fire extinguisher kept within reach of the driver/operator.
12. In the case of emergency, parade participants must move to the right of the parade route in order to allow clear, unhindered access for Emergency vehicles.
13. **No smoking, prohibited drugs or alcoholic beverages are allowed in the assembly area or on parade entries. No amount of alcohol and/or prohibited drugs may be consumed prior to entering the assembly location.** Participants whom parade officials believe have consumed alcohol or prohibited drugs prior to or during the parade will be removed from the parade and dealt with by local authorities as required.

Stettler Steel Wheel Stampede Parade Insurance Information



To be filled out and accompanied by insurance certificate(s)

This is to certify to the Stettler Steel Wheel Stampede Parade Committee the insurance policies shown below are in effect during the term of the Steel Wheel Stampede.

Name of Insured _____

Address _____

Name of Insurance Company _____

Address _____

Policy Number _____

Proof of insurance for liability (bodily injury and property damage) is required of ALL entries. A copy of pink card MUST accompany all entry forms. The following HOLD HARMLESS STATEMENT MUST BE SIGNED BY THE PERSON IN CHARGE.

I (we) assume all risk of bodily injury or property damage that we may incur in participating in the Stettler Steel Wheel Stampede Parade, and hereby forever waive and release any and all claims against, and agree to hold harmless the Stettler Regional Board of Trade and Community Development, and all respective officers, employee's, agents, representatives, successors, or assigns of any kind from any claims which may be made for any cause whatsoever arising as a result of, or in connection with, the participation of me or my child or member of my group in the herein mentioned event.

By signing this application form, we acknowledge that we have read and will conform to, all rules, regulations established for this event. Additionally upon receiving notification of acceptance of our entry, we will ensure all participants associated with our entry are informed of and will abide by the established rules and regulations; and participants are aware of possible media coverage.

Signature _____

Title _____

Date _____

**This Form MUST be signed by the person in charge of this entry.
Don't forget to include a copy of your insurance.**